



Excellence in Teaching and Mentoring Awards

These awards are to recognize teachers, coaches, administrators and other support personnel of APS. The Awards Committee may choose to recognize those who demonstrate excellence in teaching, deliver creative and quality instruction or serve as outstanding role models that inspire and motivate students. These awards are intended to recognize and reward those APS employees who go above and beyond the normal expectations and who have significantly and positively changed the lives of students.

Criteria:

- Instill in students a desire to learn and to achieve;
- Encourage students to develop into contributing citizens;
- Understand individual student needs, encourage talents and foster self-esteem;
- Have been an Adrian Public School employee for a minimum of 3 years;
- Be employed by Adrian Public School at the time of the nomination;
- Have not received the award within the previous four years.

Award:

- Up to a \$5,000 stipend for as many as 3 employees annually.

Nomination Process:

- It is preferred that students nominate the recipients for these awards, however, alumni and parents/guardians of current or past students are also welcome to submit nominations.
- Complete a nomination form and submit to the Adrian Schools Educational Foundation Office by the deadline date of July 1, 2010.
- Files of unsuccessful nominees shall be returned to the nominator for possible resubmission in ensuing years.
- Adrian Public School employees may not submit nominations, however, employees may write letters of support for nominees.
- Individuals may not nominate members of their immediate family (grandparents, parents, brothers, sisters, children).

Nominators and supporters of the nominee may be personally contacted by the Award Committee.

Selection Process:

- Recipients will be chosen by an Awards Committee consisting of three representatives chosen by the Adrian Schools Educational Foundation trustees and two representatives appointed by the grantor. Awards are made in the sole discretion of the Awards Committee. The Award Committee is a subcommittee of the Adrian Schools Educational Foundation and is not directly connected to Adrian Public Schools.

Publicity

- Requests for nominations will be publicized through the school system district and school newsletters, area media, web sites and alumni newsletters/ mailing.

Award Presentation:

- When: Homecoming weekend - October 2010, in conjunction with the Outstanding Adrian High School Alumni Awards. Details will be announced at a later date.

2008 Recipients: Sharon Sauter (Alexander), Kathy Engardio (AHS), Tom Thiery (AHS)

2009 Recipients: Annie Howard (Elem Art), Lisa Eddy (AHS), Claudia Wallace (AHS Adm. Asst.)



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NOMINATION FORM

To be submitted by July 1, 2010

Section 1: Information on nominee and nominator

I'm nominating (print employees name): _____

Current APS employee assignment (school/department if known): _____

Phone(s): _____

Person nominating the employee (print your name): _____

Current APS Student: Grade _____ School _____

Parent/Guardian of Current or Former APS Student

Alumnus

The best way to contact me is:

Phone: _____ Email: _____

Section 2: Nomination Narrative (A typed submission is recommended but not mandatory.)

Explain why this Adrian Public School employee should be selected for this honor. Give details of your relationship with this employee and how he/she has positively impacted your life or the life of your child. Attach additional pages containing the narrative.

Section 3: Supportive Materials

Support materials from parents, peers, students, teachers and others should be submitted to help tell your story about how this employee makes a difference in the lives of students. Support material could include letters, memos, videos, news clippings, published articles. While current APS employees may not nominate one another, employees are welcome to submit letters of support for nominees.

I verify that the submitted statements are truthful and accurate to the best of my knowledge and that I am not an immediate family member of the employee I am nominating.

Signature of Nominator

Date submitted

The completed Nomination Form should be submitted through mail or in person by **July 1, 2010**, to:

**Adrian Schools Educational Foundation
Excellence in Teaching and Mentoring Award
785 Riverside Ave, Suite 2
Adrian, MI 49221**

Office Use: Date Received _____ In Person Mailed