

# ADRIAN PUBLIC SCHOOLS HEAD START EARLY CHILDHOOD PROGRAMS

## ANNUAL REPORT

The mission of ADRIAN PUBLIC SCHOOLS is to provide, in partnership with parents and our community, quality educational opportunities that challenge students to excel academically and socially to become contributing citizens.



### **Adrian Public Schools Head Start Early Childhood Programs Mission Statement:**

*Our program exists to serve children and families by providing early childhood education, family support services and community resources.*



## **INTRODUCTION**

This report is prepared to comply with the Head Start Reauthorization Act of 2008. This act states that:

Each Head Start agency shall make available to the public a report published at least once in each fiscal year that discloses the following information from the most recently concluded fiscal year, except that reporting such information shall not reveal personally identifiable information about an individual child or parent:

- A. The total amount of public and private funds received and the amount from each source.
- B. An explanation of budgetary expenditures and proposed budget for the fiscal year.
- C. The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- D. The results of the most recent review by the Secretary and the financial audit.
- E. The percentage of enrolled children that received medical and dental exams.
- F. Information about parent involvement activities.
- G. The agency's efforts to prepare children for kindergarten.
- H. Any other information required by the Secretary.

## **HEAD START AIMS**

Adrian Public School's Head Start believes that parents are the primary educators of children. Adrian Public School's Head Start assists parents by providing a comprehensive child development program that focuses on the education, health, nutrition, dental and family aspect of the child's life. Adrian Public School's Head Start encourages intellectual, cognitive, physical and emotional development by providing a nurturing and family focused environment for the children and families in the city of Adrian and Lenawee County.

## **AUDIT AND COMPLIANCE INFORMATION**

The Adrian Public Schools Head Start Program complies with all Head Start Federal Performance Standards as evidenced by the results of the on-site monitoring review, completed in November 2007. It was established, during that triennial review, that the program had no areas of non-compliance and we were recognized by the Administration for Children and Families for being in full compliance with all applicable laws, regulations, standards and policy requirements.

The Adrian Public Schools Head Start Program is also free from any findings in the most recent 2007-2008 Annual School District Audit. For more information please refer to the [website](http://www.theadrianmaples.com/userfiles/myadmin/APSaudit.pdf). <http://www.theadrianmaples.com/userfiles/myadmin/APSaudit.pdf>

### 2008 HEAD START BUDGET

Total Actual Federal Share Received		\$2,575,420
Operational Funds	\$2,530,311	
Training and Technical Assistance Funds	\$29,739	
One Time Funds	\$12,870	
Dual Language Funds	\$2,500	

Total Non-Federal Share to be raised \$ 643,856

Proposed Budgetary Expenditures		Percentage of Total Federal Share
Personnel:	\$ 1,431,414	44%
Fringe Benefits:	\$ 603,421	19%
Staff Training/Travel:	\$ 10,000	0.3%
Supplies:	\$ 50,000	2%
Contractual:	\$ 89,074	3%
Other:	\$ 391,511	12%
(Other includes one time funds and dual language funding)		

### CHILDREN AND FAMILY ENROLLMENT INFORMATION

The Adrian Public Schools Head Start Program serves 54 children in Full day/ five days per week enrollment, 90 children in full day, four days per week enrollment, and 213 children in part day, four days per week enrollment for a total of 357 Head Start children and families served. The average monthly enrollment (as a percentage of funded enrollment) for the Program is 100%. The percentage of eligible children served by the program is 92%

The percentage of families receiving at least one family service was 89%. Seventy one percent received parenting education services, fifty two percent received emergency or crisis intervention and thirty four percent received health education information.

### MEDICAL AND DENTAL INFORMATION

Children with Health Insurance at end of enrolment year	98%
Children with an ongoing source of medical care at end of year	99%
Children up to date on physicals	92%
Children up to date on immunizations	96%
Children with an ongoing source of dental care at end of year	90%
Children up to date on dental exams	94%

## **KINDERGARTEN READINESS**

The Adrian Public Schools promotes school readiness through the use of High Scope Curriculum, parental input, field trips, and many other resources. Social and emotional development is enhanced through the use of Second Step and Love and Logic curriculums. Physical development is enhanced through the use of “I am Moving, I am Learning” (IMIL).

Education services are provided through daily developmentally appropriate experiences that are intentionally planned to develop skills that are important for success in kindergarten. The HighScope Curriculum emphasizes adult-child interaction, a carefully designed learning environment, and a plan-do-review process that strengthens initiative and self-reliance in children and young people.

Classrooms are arranged to offer multiple opportunities for students to explore, discover, and grow. The goal is to create a classroom community where students learn how to get along with their peers, solve problems peacefully, make healthy lifestyle choices, and learn the academic skills that are needed to be successful in school.

With the HighScope Curriculum being used for kindergarten readiness, this system aligns with the curriculum and gathers data on student progress in each of the eight domains of learning and development. Assessment is on-going and information is gathered and monitored through observations, portfolios, direct instruction, and parent input. Student learning is monitored during three observational periods within the eight domains of learning. These periods are at the beginning of the school year, mid-year, and at the end of the school year.

This time frame allows us to monitor the student learning throughout the school year.

## **PARENT INVOLVEMENT ACTIVITIES**

The Parent Involvement Activities for the Adrian Public Schools Head Start Program are as follows: Governance structure including the Policy Council and parent committees, Fatherhood Initiatives and Parent Volunteering. The Policy Council consists of parents that are elected to serve on a committee as collaborators with key management staff in order to review, approve or disapprove policies and procedures regarding the Head Start Program. All parents are members of the parent committee structure. The Fatherhood Initiative is focused upon providing role modeling and hands-on leadership experiences for male figures in children’s lives; building positive stress management skills; and provide training on the importance of nutrition and healthy lifestyles, the effects of family violence on child development; and the relationship between good work habits and success. Parent volunteer opportunities exist at in all aspect of the program in order to assist families in order to share knowledge and aid parents in enhancing their skills, and knowledge.